

Customer Name _____
Address Street _____
Town / City _____
Zip Code _____

Vehicle Year _____
Make _____
Model _____
Plate # _____

REPAIR AUTHORIZATION NEW YORK STATE REPAIR SHOP REGISTRATION 7077952

I have read the itemized account of damages or have discussed the repairs necessary with a representative of North State Custom and authorize the repair of the vehicle noted. I also authorize North State to repair any additional hidden damage North State may find during the repair process of the above noted vehicle.

As it is my right according to **Section 216.7 of New York State Insurance Law** to use the total amount of my insurance claim settlement as I wish, I authorize the following: In the event of deficiencies in labor rate, amount of labor hours or necessary procedures not covered in my insurance settlement, I authorize North State Custom to use its **professional judgment** as to the parts replacement and or labor charges to produce the highest quality repair at North State Custom's posted labor rates. I understand that North State Custom's final invoice for repairs of my vehicle may not match that of the insurance company's estimate as to parts, labor or procedures used to repair my vehicle. I understand that parts prices are based upon recent motor guides, but may vary from prices listed due to currency fluctuation or varying supplier costs. I understand that repair techniques employed are based upon North State Custom's judgment as to the best means of effecting a high quality repair, and that North State's labor charges are based upon hourly time allowances as given in the industry flat rate manuals, and their experience, and may be more or less than the amount of actual time. I understand that all North State Custom's estimates and final invoices are based on **flat rate hours** as is customary in the industry, not actual time spent on repairs. I understand that a flat rate hour is a unit of time given for a certain repair operation and that actual time spent on a repair operation can **vary greatly** from the flat rate time given to a labor procedure depending on **technician experience and equipment employed**.

Permission is hereby granted to perform diagnostic and road testing of the vehicle on local highways and streets. North State Custom is not responsible for loss or damages to vehicle or its contents due to fire, earthquake, theft or any other cause beyond North State control. All repairs must be paid in full before release of vehicle, via properly endorsed insurance check, bank check, certified check, or cash. Vehicles on North State premises not under repair are subject to \$ [redacted] outside or \$ [redacted] inside storage fee per day. This includes vehicles deemed to be a total loss by insurance companies, vehicles estimated but not subsequently repaired by North State, or vehicles left more than seven days after completion of repairs. Money paid out to cover towing, storage or sublet charges to other companies by North State Custom may be subject to reasonable mark up charges. Vehicles towed or driven in, then deemed a total loss, or moved to another location for any reason by customer or Insurance Company may be subject to admin, lot, debris cleanup charges or estimate fees. Any labor, towing or lift inspection fees must be paid before a vehicle leaves North State Custom. **Prior written notice** must be given if return of used or damaged parts is desired by customer. All parts installed are OEM unless specified otherwise.

Authorizing Customer Signature

Date

North State Custom* 114 Green Lane *Bedford Hills, NY 10507 *(914) 241-1234 *Fax (914) 241-6217

AUTHORIZATION FOR ESTIMATE AND DISMANTLING

I _____ authorize North State Custom to prepare an estimate of repair costs and if necessary dismantle parts of my vehicle to do so. I understand that this is not an authorization to repair and is only for evaluating damages for myself or the insurance company covering the cost of repair.

Owner/Representatives Signature _____ Date _____

Vehicle Year _____ Make _____ Model _____ Plate# _____

North State Custom will not be held responsible for items left in any vehicle either towed or driven in for estimating or repairing. Any labor involved in dismantling or estimating must be paid before vehicle is moved from North State Custom premises. Vehicles towed or driven in, then deemed a total loss, or moved to another location for any reason by customer or Insurance Company may be subject to admin, lot, debris cleanup charges or estimate fees. Any labor, towing or lift inspection fees must be paid before a vehicle leaves North State Custom. In case of a total loss North State Custom will itemize any applicable charges and submit them to your insurance company for payment on your behalf.

Outside Storage \$ – Inside Storage \$ Per Day

North State Custom, 114 Green Lane, Bedford Hills, NY 10507

Phone 914-241-1234 Fax 914-241-6217

NYS Repair Reg. # 7077952

EXPLANATION OF YARD CHARGES

1. Lot Attendant will check vehicle in, secure keys and tag them, park vehicle in back or direct tow truck driver to an open spot in lot.
2. Lot Attendant will move vehicles when necessary for access to other vehicles or for snow removal.
3. Vehicles with suspension damage or flat tires may need spare tire installed or have to be jacked up and placed on jack stands.
4. Lot Attendant may bring vehicles inside for inspection for estimating and/or insurance appraisers.
5. Lot Attendant will take pictures of all four sides plus any other damage not related to accident damage and down load them to computer.
6. Lot Attendant will take pictures of instrument cluster for mileage, fuel level and any service lights.
7. Lot Attendant prepares vehicle for pick up by Salvage Company by moving vehicle for easy access. If the vehicle is non-drivable, other vehicles are moved away for accessibility. At times the lot attendant will jump-start vehicles whose batteries have run down.
8. Lot Attendant will remove personal items and license plates, and store them in a container for customer retrieval.
9. Lot Attendant will check vehicles twice daily (AM and PM) for possible lot damage, theft, any lights left on, keys left in vehicles and insure vehicles are locked.

*Some of the procedures listed may not be needed on all vehicles. However, most of the procedures are needed on all vehicles. As it is not possible to track times spent by Lot Attendant and other North State Custom personnel in these activities, a flat rate charge is applied to all vehicles towed or driven in and left at North State Custom. North State Custom reserves the right to adjust the charge based on our judgment. The lot charge is needed to cover the expenses of overhead and salaries associated with the listed activities.